



Devon Historic Churches Trust

Charity Registration No 265594

**Dedicated to funding repairs
and maintenance to places of worship
in the Diocese of Exeter and throughout Devon**

Patrons: The Lord-Lieutenant of Devon, The Lord Bishop of Exeter

TRUSTEES: Lady Burnell-Nugent (Chairman)

Mr John Mills (Hon. Sec), Mr Hendrik Vollers (Finance Director)
Mrs Judith Kauntze (Fundraising Trustee), Lt. Col. Duncan Michie (Hon. Treasurer)

Lady Anne Boles, The Earl of Devon, Mr Hugh Harrison, The Ven. Christopher Hewetson,
Mrs Rosemary Howell, Mr Charles Hutchings, The Rev. Dr David Keep, Mrs Lee Martin,
Mrs Carol Plumstead, Mr Phillip Tuckett, Lt. Cdr. Barry Tuke

Church Assessors for Grants (in addition to designated Trustees)
Mrs Deryn Addington, Dr Tom Bigge, Mr Paul Cooper, Mr Paul Holmes,
Dr Christopher Maycock, Mrs Susan Mumford, Mrs Victoria Shaw Curtis

APPLICATION FOR GRANT

Hon. Secretary: Mr John Mills, CPFA, Dolphins, Popes Lane, Colyford, COLYTON, EX24 6QR
Phone: 01297 553666 e-mail: johnmills49@btinternet.com www.devonhistoricchurches.co.uk

INSTRUCTIONS FOR USING THIS FORM

This form is designed so that applicants can download it from the Trust's Website, fill it in on a computer, and attach it to an e-mail sent to the Hon. Secretary.

- 1 Download the form onto your computer as a Word file.
- 2 Complete the boxes on your computer. It is important that you **type only in the boxes.** (You may find that it helps to print the blank form first and use this as a basis for getting all your answers to the questions together before typing.)

Please complete the grant application form in black lettering, preferably in Times New Roman, font size 11.

- 3 Save this file in the following form: **(Name of Parish)-DHCT Application-(Date)** (Do not use oblique strokes in the date as this will invalidate the save procedure.) For example:
Ide-DHCT Application-06.07.2009 or Chagford Baptist-DHCT Application-10.12.2009
- 4 Click on this link: johnmills49@btinternet.com to initiate an e-mail to the Trust's Hon. Secretary, type 'DHCT Application' in the Subject line and attach the saved form to it. If you wish, type a short message. Send.

NOTE FOR NON COMPUTER USERS.

It will both speed your application and greatly assist DHCT trustees in coming to a fully considered decision if you follow the above procedure, but if this is impossible for you, you may send a completed paper version by post to the Hon Secretary. Paper forms are obtainable from him.

Please answer ALL questions.

1. Church or Chapel

Place
Dedication and Denomination
Deanery (if C of E)
Postcode if known

2. The People

Population of civil parish or area served by the church
Number on Electoral Roll or Church Membership
Average Sunday attendance
Is there a service in your church every Sunday?

3. Priest or Minister

Name
Address

Telephone Number
e-mail

4. Church Member who will act as correspondent

Name
Position held
Address

Telephone Number
e-mail

5. Professional Supervisor with Qualification

Name
Address

Telephone Number
e-mail

6 Listing grade of church

Is the church listed? If yes, at what grade?
All listed buildings in can be found on the website www.heritagegateway.org.uk If you are able to paste the URL address for the entry for your church please do so below. (To do this select the address in the top bar of your browser using your mouse, Press Ctrl-C to copy it, move the cursor to the space below, and press Ctrl-V to paste it. Skip if you do not understand this question)

7. Brief Description of the project and the cost of each part of it

(Include VAT and please give your best estimate of Item 6 in Box 10; Do not send estimates, specifications or other details unless asked for.

Show the immediate work and further phases separately)

8. Approvals and Permissions

It is a condition of the award of DHCT grant that the applicant must obtain all necessary Faculties, Planning and Building Approvals, and Listed Building Consents. Failure to do so could lead to cancellation or a request to repay grant. **Do you accept this condition?**

9. Projected starting date for the work.....

10. Where is the money coming from?

(a)What is the cost of the work you are asking us to consider at this stage? (From Box 7) £
Our assessor will need to see your latest accounts, and it would help if there is a copy he or she can keep.

(b) How are you proposing to fund the work? From

1 Existing Church Funds	£
2 Local Fundraising efforts	£
3 Friends Charities and similar groups	£
4 English Heritage & National Lottery Heritage Fund	£
5 Landfill Grant	£
6 Listed Places of Worship Grant Scheme for VAT	£
7 Other grants applied for or approved. Please list.	£
	£
	£
	£
Total Estimated Funds available (1 to 7 above)	£

(c) Without DHCT grant what do you expect the shortfall to be (a minus b above)? £

Does your Church have any other general or fabric funds available? Could you please list these and their value and brief our assessor as to why you would not wish to use them to reduce the shortfall at (c) above?

11. Your Contribution to the Trust

Does your church make regular financial contributions to the Trust?
Does your church contribute by participation in the DHCT Day (Formerly 'Bike, Ride & Stride')

12. Publicity

If you receive a grant will you assist the Trust by engaging in publicity for this and any other grants?
Are you willing to display a notice to the effect that this grant has been made?

13. Common Share

Amount of Common Share (or non- Anglican equivalent Assessment) for the Current Financial Year: £
Are Payments Up to Date?

Authentication

In this section you confirm by adding your name that your church has agreed to make this application and that you do so on its behalf. It should be completed by the Priest or Minister in Section 3 Above or the Correspondent in Section 4 above. Those completing a paper version of the form should sign their name.

Name.....

Date.....

Please do not write in this section, which will be used by the DHCT Assessor.